

Internship Role Description

Title: Animal Care & Management Internship
Department: Animal Care
Reports to: Animal Care Manager



Peggy Adams
ANIMAL RESCUE LEAGUE
INTERNSHIP PROGRAM

*Helping students gain valuable knowledge & experience,
while saving the lives of animals in need.*

Purpose of Position

As an Animal Care Intern, you will obtain first-hand, tangible experience by working alongside the Peggy Adams Animal Rescue League's Animal Care team in the facilitation of adoptions by providing a high quality of care to the animals in the shelter. The intern will also have the opportunity to assist the Management team with meeting operational and administrative objectives.

Goals & Objectives

- Learn how to properly care for cats & dogs in a shelter environment
- Learn about general animal welfare
- Learn about the flow of animals in a shelter environment
- Learn about proper PPE and how to prevent cross contamination to ensure a healthy environment in animal holding areas
- Learn how to evaluate animal behavior
- Learn how to effectively enrich shelter animals
- Learn how to create and manage a staff schedule
- Learn how to effectively work with volunteers
- Learn how to market adoptable animals through photos & videos

Commitment

A minimum of 16 hours/week, depending on intern's schedule

Skills, Qualifications & Expectations

- Enrolled in an accredited College or University, preferred but not required
- Interest in animal welfare or something similar
- Be prompt, reliable & flexible
- Ability to take & follow directions
- Well organized, flexible and able to work well under pressure
- Ability to multi-task
- Be self-motivated and have the ability to multi-task
- Possess basic computer skills
- Good oral communication and comprehension skills
- Comfortable working with **all** size and breeds of dogs and cats
- Ability of sign and hearing
- Be able to stand, walk, and bend for long periods of time
- Lift and/or move up to 50 pounds
- Comfortable working in a loud environment while being exposed to animal odors, fur & bio-hazardous materials

2021

Animal Care Internship

Animal Care

Effective/Review Date: Aug. 2021

Approved by: *Tara Murray*